



Devin OShaughnessy, Director of Programmes

**Q1 Expenses: April – June 2018**

DATE	LOCATION	EXPENSES	DETAILS	TOTAL (£)
05/04/2018	Belfast	Meal allowance	3 days per diem for Belfast	75.00
05/04/2018	Belfast	Taxi	Uber from Belfast to Airport	34.28
05/04/2018	Belfast	Taxi	Uber from Gatwick to home	44.41
30/05/2018	Brussels	Meal allowance	1.5 days per diem for Brussels	300.96
30/05/2018	Brussels	Travel	Metro from Brussels Midi to Hotel	12.41
30/05/2018	Brussels	Travel	Metro from Hotel to Brussels Midi	3.70
30/05/2018	Brussels	Hotel	VAT for Hotel	3.73



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**Q2 Expenses: July – September 2018**

<b>DATE</b>	<b>Country</b>	<b>EXPENSES</b>	<b>DETAILS</b>	<b>TOTAL (£)</b>
09/07/2018	Malaysia	Meal allowance	3.6 days per diem in KL Malaysia CP4D	313.52
09/07/2018	Malaysia	Travel	Taxi from Bangkok airport to hotel	9.60
09/07/2018	Malaysia	Travel	Taxi from KL Airport to KL	16.02
26/07/2018	Malaysia	Laundry	Laundry Malaysia	37.99
26/07/2018	Malaysia	Travel	Uber from Airport to home	51.35
26/07/2018	Malaysia	Phone	Phone charges in Malaysia	16.64



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**Q3 Expenses: October – December 2018**

DATE	LOCATION	EXPENSES	DETAILS	TOTAL (£)
31/10/2018	Kazakhstan	Meal allowances	Dinner at airport on outward journey	19.75
31/10/2018	Kazakhstan	Hotel	Early check in at hotel KZT31000.00 @ RATE 487.106	63.64
31/10/2018	Kazakhstan	Travel	Taxi to meeting KZT2600.00 @ RATE 487.106, Dinner at airport	73.83
08/10/2018	Washington	Meal allowances	5.5 days of per diem in Washington DC USA	377.44
08/10/2018	Washington	Travel	Uber from Hotel to event venue	17.91
08/10/2018	Washington	Travel	Uber from Heathrow to Home	45.31
17/10/2018	Mexico	Meal allowances	Per diem in Mexico City for embassy meetings	150.06
17/10/2018	Mexico	Travel	Uber from Heathrow to Home	58.28
25/10/2018	Brussels	Meal allowances	2 days in Brussels for EPD meeting	135.28
25/10/2018	Brussels	Travel	Metro from Midi to Hotel	3.74
05/11/2018	Canada	Meal allowances	Pre diem in Ottawa for embassy/partner meetings	276.12
06/11/2018	Canada	Travel	Uber to Canadian Embassy in Mexico	3.87



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**Q4 Expenses: January– March 2019**

DATE	LOCATION	EXPENSES	DETAILS	TOTAL (£)
12/01/2019	Georgia	Meal Allowance	in Georgia for OGP Event	203.55
12/01/2019	Georgia	Travel	Airport transfers for WFD delegation	78.39
01/02/2019	Malaysia	Travel	Fee for flight change (American to KLM)	429.00
01/02/2019	Malaysia	Travel	Uber from Airport to home	43.27
08/02/2019	Ethiopia	Meal Allowance	5 days per diem Ethiopia scoping mission	257.93
25/02/2019	USA	Travel	Uber from hotel to NDI in DC	10.05
25/02/2019	USA	Travel	Uber from hotel to State Dept in DC	10.08
25/02/2019	USA	Travel	Uber from Canadian Parliament to Hotel	7.40
05/03/2019	Ecuador	Meal Allowance	3 and a half days per diem in Ecuador for PLS WS	294.53
12/03/2019	DRC	Meal Allowance	Meal allowance Kinshasa Airport	4.18
12/03/2019	DRC	Travel	Uber from home to Heathrow	98.15
12/03/2019	DRC	VISA	Arrival/ Departure visa DRC	106.40
26/03/2019	Edinburgh	Meal Allowance	1.3 days Per diem days in Edinburgh	33.00
26/03/2019	Edinburgh	Travel	Uber from Edinburgh airport to Edinburgh	28.86
01/03/2019	UK	Travel	Uber from home to St. Pancreas	20.30
01/03/2019	UK	Travel	Train ticket to and from Gatwick	28.90