

Shannon O'Connell, Director of Policy & Programmes

Q1 Expenses: April – June 2022



DATE	LOCATION	EXPENSES	DETAILS	Total(£)
11/06/22	Washington DC 08 May – 12 May 22	Travel & Accommodation	Hotel costs – 5 Nights Meal Allowance – 5 days Transport cost to hotel Flights pre-flight covid test	951.52

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Q2 Expenses: July – September 2022



DATE	LOCATION	EXPENSES	DETAILS	Total(£)
29/07/22	Brussels 20 June – 22 June 22	Travel & Accommodation	Hotel costs – 2 nights Taxi to Hotel - Brussels	464.58

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Q3 Expenses: October – December 2022



DATE	LOCATION	EXPENSES	DETAILS	Total(£)
No expenses claimed				

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Q4 Expenses: January – March 2023



DATE	LOCATION	EXPENSES	DETAILS	Total(£)
03/03/23	Warsaw 21 March – 24 March 23	Travel	Meal allowance – 4 days Airport transfer costs	184.50
17/03/23	Zambia 4 March – 10 March 23	Travel	Meal allowance Airport transfer costs PCR testing	136.30