

# Request for Quotes

## Summary

WFD Maldives invites individuals (join application welcome) and/or consultancy firms to submit technical and financial proposals to design and deliver consultations and a workshop that refreshes the Network of Women Leaders' (NWL, details below) strategy, expands membership, and develop a mentorship/fellowship exchange programme to build political capital for collective action.

## Overview

Westminster Foundation for Democracy (“**WFD**”) is the UK public body dedicated to supporting democracy around the world. Operating internationally, WFD works with parliaments, political parties, and civil society groups as well as on elections to help make political systems fairer, more inclusive and more accountable.

. We are a problem-solving, practitioner-led organisation that offers:

- Specialist analysis, research, and advice to inform policy makers on a range of democratic governance issues;
- High quality and impactful programmes that directly support the full spectrum of institutions in political systems to develop inclusive political processes, more accountable political systems, protection of rights and freedoms, and more pluralistic societies; and
- International elections observation on behalf of the UK.

## Aim of this Request for Quotes

WFD is issuing this Request for Quotes (“**RFQ**”) to a range of potential suppliers of goods and/or services and would welcome a **proposal** or **quote** from you/your organisation.

The selected consultant will:

- Develop and facilitate a series of consultations and a workshop through which there is a co-creation of an inclusive, actionable strategy for the Network of Women Leaders (NWL), along with a supporting governance framework and engagement plan.
- Design a mentorship and fellowship-style programme – to be delivered both domestically and through online regional exchange – that connects NWL members with sub-national leaders, reform-minded male allies, and peer networks.

## Quote submission

All proposals or quotes should be submitted by 30<sup>th</sup> July 2025 in writing and include:

- The supplier’s name, status, company number, and registered office address
- An overview of the supplier’s relevant experience, expertise, capability and capacity
- A description of the good(s) or service(s) to be provided and clear explanation as to how this meets the specification in this RFQ
- A transparent quotation of the charge for the good(s) or service(s), in currency of the suppliers bank account, to include: a clear breakdown of all costs; any proposed discount applied for WFD as a not-for-profit organisation; and a separate identification of any VAT charges (and/or any other applicable tax, excise or other charges).
- The quotation shall be between USD 3000 to USD 4050.

The proposal or quote should be sent electronically and addressed to: Ahmed Nisbah at [ahmed.nisbah@wfd.org](mailto:ahmed.nisbah@wfd.org) and cc-ed to Aryj Hussain at [aryj.hussain@wfd.org](mailto:aryj.hussain@wfd.org)

The same email addresses should be used for any questions related to this RFQ.

WFD's standard terms and conditions for tendering and key policies are found at [Policies | Westminster Foundation for Democracy \(wfd.org\)](#) and you can find a copy of WFD's Code of Conduct at [Code of Conduct | Westminster Foundation for Democracy \(wfd.org\)](#).

## Detailed Specification

### Objective

This consultancy advances Outcome 2 of WFD's "Commitments to Actions on Safe and Inclusive Politics" programme (01 July 2025 – 01 July 2026), which aims to strengthen the collaborative infrastructure and strategic alliances that reinforce inclusive reform.

Specifically, the consultant will support the Network of Women Leaders (NWL) to grow into a more strategic, internally owned platform that can co-develop a shared strategy, broaden its intersectional membership, and launch an innovative mentorship and fellowship-exchange scheme that equips members with the political capital to champion systemic change against exclusion and harm.

This work builds on a key milestone achieved through previous WFD programming, which facilitated the organic formation of the NWL—an inclusive, cross-party platform of women political leaders from five parties. Past collaborations, such as joint advocacy on violence against women in politics (VAWP), engagement on Cost of Politics research, and cross-party workshops, have demonstrated a shared commitment to inclusive politics. While the platform has strong foundations, there remains an opportunity to strengthen its internal governance, strategic direction, and engagement with political institutions.

The consultancy is designed to support NWL's continued growth as a politically viable and intersectional platform, connecting individual leadership to collective reform and institutional impact.

### Scope of work

In close coordination with WFD's Maldives team, the consultant will:

- Map NWL's current composition and influence gaps based on previous engagements and additional consultations where necessary;
- Design and facilitate a participatory strategy workshop plus targeted follow-up online consultations that clarify shared priorities, governance rules, and membership criteria;
- Draft a concise NWL Strategy and Engagement Plan aligned with the NWL membership and wider ecosystem of political and civil-society actors.

Building on this foundation, the consultant will then:

- Craft a mentorship programme and toolkit, which will facilitate mentorship and fellowship-style exchanges involving NWL members, subnational leaders, reform-minded male allies, and other stakeholders.

Modalities for the mentorship programme will include one-to-one mentoring, scenario-based group sessions, and structured reflection focused on navigating tension, building alliances, and strengthening collective strategy.

## Deliverables

1. Workshop content, design and agenda for internal governance workshop
2. Workshop reports with decisions & action points.
3. Draft & final NWL Strategy and Engagement Plan.
4. Mentorship Programme Toolkit, pairing roster, and session agendas as applicable.
5. Monitoring and evaluation tool for the mentorship exchanges.
6. Final synthesis report with sustainability recommendations.

## Timeline

The expected start date of the assignment is early August, ending in December 2025.

Milestone/Activity	Start date	End date
Strengthening NWL strategy, membership, and political positioning – Deliverables 1 to 3	15 August 2025	15 September 2025
Building political capital to advance collective action on exclusion and harm – Deliverables 4 to 6	15 September 2025	31 December 2025

## Reporting

The Expert is expected to report to the WFD Maldives team after each deliverable and on a regular basis as agreed upon.

## Working arrangements

The Expert will work remotely and closely with the WFD – Maldives Country Director Aryj Hussain. Facilitation will be delivered in person within Male, while regional engagements (where applicable) will occur online. The consultant will coordinate logistics with NWL representatives, to ensure inclusive participation.

## Payments

- Any advance payment upon signing shall not exceed twenty percent (20%) of the contract's total value.
- Please note that logistical costs for venue hire for workshops and stakeholder consultations shall be borne by WFD and shall not be included in the financial proposal.
- Full breakdown of time and cost estimates for the proposed solution in the currency of the Expert's preferred accounts payable account, including any daily rate to be applied.
- Separate accounting of VAT and/or any other applicable tax, duty, or charge.

- Detailing of any discount applied in view of WFD's not-for-profit status.

### **Minimum experience and expertise**

Applicants must meet the following minimum qualifications:

- Professional experience: At least five (5) years' experience working on women's political leadership, network-building, or organisational development
- Technical knowledge: Proven ability to:
  - Design participatory strategies, leadership development tools, or mentorship / fellowship-style programmes
  - Facilitate inclusive planning processes with diverse political and community actors
  - Navigate political sensitivities related to women's leadership, inclusion, and reform;
- Contextual experience (*preferred*):
  - Knowledge of Maldivian political system
  - A track record of constructive engagement with women's rights organisations, networks, or political parties in the Maldives
- Language and communication skills:
  - Strong facilitation and writing skills in both Dhivehi and English
  - Ability to produce clear, engaging content for diverse audiences, including political actors and community-based leaders
- Desirable assets:
  - Demonstrated experience supporting intergenerational or cross-party women's platforms
  - Familiarity with trauma-informed or feminist approaches to political participation and leadership development